

Taleghani Educational and Treatment Center



Specific Booklet of Surgical Ward

- 1 Introducing the Surgical Ward
- 2 Introducing of Head Physician, Head Physician Deputy and Under Supervision Staff
- 3 Routine Procedures of the Ward
- 4 Hospitalization Cases of the Ward
- 5 The List of Ward Equipments and Application
- 6 Important Safety and Hand Hygiene Instructions

Introducing the Surgical Ward

Nurse station.
Hospitalization Rooms: 12.
The Main Hall of the Surgical Ward.
Beds 33.
Personnel Restroom.
Examination Room.
Clean Room and Dirty room.
Personnel Dressing Room.
Drug Room.
Room 3, 5, 8, 9, 10, 11, and 12 are equipped with Adult Monitors.

Introducing the Head Physician, Head Physician Deputy, Under Supervision Staff

Head Physician: Dr. Nazli Navali
Head Physician Deputy: Mrs. Solmaz Fakhrinejad
Ward Nurses: 13
Ward Obstetricians: 2
Paramedic Assistants: 4
Assistant Services: 4
Secretary: 1

Routine Procedures of Surgical Ward

The Processes of a Patient Delivery after Surgery from Operating Room

Clinical delivery of a patient on a stretcher from the recovery, (1 consciousness status, angioedema, serum, catheter, dressing of wounds must be attended, recorded, stamped and signed on a recovery report paper by a delivery nurse of the recovery. A patient's profile must be controlled based on doctor's orders after operation

Caring for a patient transition on a bed by paramedic and assistant (2 service

Post-operative instruction should be given to an alert patient and (3 his/her family

Doctor's instructions should be checked and recorded on a (4 kardex

Precise controlling of vital signs as directed by a doctor (5

Executing and simultaneous registering of exact commands in a (6 file

I/O controlling and registering as directed by a doctor (7

Attending to the type of patient's diet, abdominal function I/O (8 and recording the cases

Registering used drugs and needed tests in HIS plan (9

Registering a patient's status in a report notebook of the (10 ward

Before transferring a patient to the operating room, ensure that an (11 operating room is ready for patient admission

Before a patient is taken to an operating room, check all patient (12 connections for the correct performance

Vital signs should be checked before delivery of a patient to an (13

.operating room
a patient should be taken to an operating room with wheelchairs (14
.and stretcher, keeping the safety, privacy conditions and proper gown
During the delivery of a patient to the operating room, the (15
.preoperative preparation should be ensured

Surgical ward includes